

# MAY 2018 BOARD MEETING

## WESTERN RESERVE ROWING ASSOCIATION

May 7, 2018, CRF Boathouse - 6:00 pm

In attendance:

Victoria Anders, Frank Campbell, Scott Labuda, Megan Patton, Gretchen Shimola, Kerry Watterson, Kathy Whitford

Guests: Jaz Carlsen, Kirk Lang

Next meeting: June 7, 2018

## SECRETARY'S REPORT

### FRANK CAMPBELL

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- Minutes: April Board Meeting
- Other updates as needed

**Victoria Anders moved to approve the April Minutes. Kathy Whitford seconded. Approved.**

## TREASURER'S REPORT

### KATHY WHITFORD

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- Review of March Quickbooks Report
  - March report did not have a lot of action since we did not have the LTR.
  - April is in progress

## CLUB MANAGER REPORT

### JAZ CARLSEN

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- SRL started today. We have 52 teams. 530 rowers which is our biggest yet.

## OLD/NEW BUSINESS:

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**Kathy Whitford moved to add Club Manager to our Board insurance policy as our employee. Frank Campbell seconded. Approved.**

## CRF UPDATE

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- Front lobby should be re-designed soon. We may be doing another minor capital campaign.
- We have a 65 x 18 foot banner that will read Cleveland Rowing Foundation. Every two to three years will be switched out.
- Received a quote on paint lines on the parking lot pad. Will fill in holes, etc. in June.
- We received a grant to paint the building.
- New high school program: Beaumont is now on board as a member of CRF. We will have a one or two week summer camp and they will start in the fall. We have 6 rack spaces available for boats. They will probably borrow boats until they get their own.
- CRF will waive the assessment for the Pararowing program as it is an outreach program.

## COACHING AND COXSWAIN REPORT

JAMYE JAMISON

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- Coaching/Coxing committee meetings on hiatus until November. Will communicate with committee via email when necessary.
- Coaches and coxswains have all received packets for the 2018 season. Mandatory meetings have begun. We were able to secure coaches/coxswains for all spots! There is also a good list of sub coaches.
- Week one schedule is mostly worked out to have everyone covered. This is usually the craziest week and in years past we had to cancel and do make ups with some teams. This year trying to get people thinking about subs earlier and to get all experienced teams on the water for their first practices. Coaches/coxswains of novice teams off the water will be shuffled to teams that need someone for the first week while people are out coaching/at school.
- Novice trainings off the water will be done by coaching and equipment over the first week.
- Communication has started to both coaches and coxswains regarding pulling boats out of the water if late team is not ready to launch. Jaz has created the red/green cards for the teams to hold up. It will be chaotic over the first week or two and then will hopefully settle out.  
Be on the lookout for potential coaches who can train over the summer during SRL. One already identified.
- Coxing 101 off water clinic was held April 28 th with three participants. Coxing 201 on water clinic was held May 5 th with 4 participants and one on the wait list. The volunteers were great and the clinic went smoothly. We will try to schedule another on water clinic sometime over the summer. Need to figure out who to target considering the serious outlay of time and energy. Only people who intend to cox regularly? Anyone who wants to? We could reduce resources needed by using the stern coxed 4s but that would require very experienced rowers comfortable in 4s and not allow for as much switching of pairs. It's a trade off...

## EQUIPMENT/MERCHANDISE REPORT

VICTORIA ANDERS

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- Equipment: Dick is willing to drive out with a trailer for the 8.
- Merchandise: We did very well with Learn to Rows = \$901. Working on getting new stuff in.

## COMMUNITY ENGAGEMENT AND DEVELOPMENT REPORT

MEG PATTON

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- Corporate Rowing: We have 5 booked and one program tentatively scheduled. A few of them are 25 people. Created a Google doc to share with the committee. They are during the week, during the workday. Some are in the morning and one is 1pm-4pm.
- Making sure we are registered on a number of government portals so that we can apply for grants.
- We need to create a list of things that Board officers need to do (registration with the Secretary of State, registrations up to date, addresses, officers, etc.)
- If we begin working more closely with the VA, this may help us regarding a collaboration that will give us more credibility as we apply for grants.

## ROWING PROGRAMS (SCULLING, SWEEPS AND SRL)

KERRY WATTERSON

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- We will be holding SRL race days. We have come up with a relatively simple explanation of what the event is. This will be added to the newsletter. This will be the first time we are doing this. Tim Marcovy is point person on this. Teams will not get penalized if they do not participate.
- Freighter traffic last Sunday was very busy.
- Sculling: Heather has resigned as chair of the sculling committee. We've had two independent scullers certified under the new procedures. I have not received word back from the CRF Safety committee for approval yet.
- Learn to Scull: We are planning on having a program. In the meantime, there is a list of coaches that people can work with.
- For those individuals that want to try out sculling for a day, we have a guest rower policy that people can utilize.
- Are we holding June Learn to Rows? We do have limited slots available for half sessions. CRF will be holding the National Learn to Row day on June 2. Need to decide within the next two weeks.

## OUTREACH PROGRAMS (ADAPTIVE, PARAROWING, VETERANS)

SCOTT LABUDA

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- First VIPERs session was held yesterday and will continue every Sunday. Numbers are still in flux. 8 have signed up but 4 consistent rowers.
- Discussion of assessment fees and which rowers should be considered exempt.
- Discussion of partnership with Sight Center, or rather lack thereof. Need to foster that partnership along with the VA.
- Looking into regattas: Head of the Charles: They have 5 openings for Inclusive teams. They will pay for the adaptive rowers airfare and hotel. June 4 is registration deadline. Bayada Regatta – August
- Pararowing: No entries so far. Kathy Whitford suggested to create a small card that advertises the program to the amputee clinics of the hospitals.
- Veterans: We have 5 signed up. We will fill the boat with typical/able-bodied rowers.
- Freedom Rows: USRowing has an application where we can obtain additional funding.
- May 18 – Dawn Kendricks from Channel 3 will be taping a segment on the Veterans rowers.
- May 18 – 5pm – Boat christening of the US Armed Forces boat. Kerry will work on finding a color guard.

## VOLUNTEERISM, VOLUNTEER RECOGNITION

JANET CLARK - ABSENT

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## MEMBERSHIP/ADMINISTRATION

FRANK CAMPBELL

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1. Review of Registration:
  - a. Documents distributed to the Board
  - b. Learn to Row
    - i. Canceled 3 dates; ~ 150 people needed to be rescheduled
    - ii. Vast majority rescheduled; a handful of refunds.
    - iii. 206 LTR registrations (including no-shows) vs 220 in 2017.
  - c. Summer Rowing League
    - i. Currently at 530 vs 467 in 2017; increase of 63.
    - ii. Pre-registration 305
    - iii. Next Round of Registration: ~ 76
    - iv. April 21 Release: 120
    - v. Further adjustments: ~ +30
    - vi. Waitlist: 46 people. 34 placed (or already in), 6 don't match anything, 6 in process of placement discussion.
  - d. General Sculling and Private sculling
    - i. #'s down from 2017, but expect to increase throughout May and into June.
  - e. Masters
    - i. Currently at 36 vs 46 full season masters for last year.
  - f. Intermediate:
    - i. Performance at 20
    - ii. Recreational at 16
    - iii. "Intermediate" last year, which encompassed both was 24 total.
  - g. General Sweeps
    - i. 20 vs 37 full season for 2017.

- h. Outreach
  - i. Vet / Military RL: 5
  - ii. Nothing yet for Para rowing
  - iii. No registrants for Adaptive, though believe they exist.
- i. Voting Members: 637
- j. 426 have paid the Volunteer Deposit
  - i. Believe only 1 I have to go after to pay this at this time.
- k. Lower Number of Duplicate accounts created this year (Great!).
- 2. Failed Payments on payment plan have begun
  - a. Have 2 outstanding at the moment, and one that I will take action on tonight.
- 3. General Sweeps email share list
  - a. Added question to registration that asked if those in General Sweeps would like to have their email address shared among the group to facilitate buddy boats.
    - i. Have sent out the second list. Currently 64 have answered affirmatively.
- 4. Adaptive Rowers
  - a. Need to register and sign waivers
- 5. Waivers (paper)
  - a. Not here yet.
  - b. Will begin signing process when they arrive.
- 6. Veterans / Military
  - a. Is there a plan? Are they being communicated with?
- 7. June LTR
  - a. I assume this is a definite "go" for both Saturday and Sunday? Confirmation?
  - b. I will need to open registration for that very soon.
- 8. SRL "Half session"
  - a. What are the options in terms of available slots?
  - b. Do we have coaches?
  - c. When will we know what we can offer?
- 9. Communication email list.
  - a. Believe can switch to new one now.

**Kathy Whitford moved that WRRR provides General Sweeps, Sculling and assessment for the WRRR Masters Coach.  
Megan Patton seconded. Approved.**

## COMMUNICATION

### GRETCHEN SHIMOLA

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- Discussion of sub list issues.
- Will be putting out another newsletter soon. Please get articles to her asap.

## FINANCE

### KATHY WHITFORD

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- Still looking for member of the Finance Committee. This is more of an advisory committee rather than an active committee.

**Victoria Anders moved to adjourn. Scott Labuda seconded. Approved. Time adjournment. 7:40pm**