

JANUARY 2018 BOARD MEETING

WESTERN RESERVE ROWING ASSOCIATION

January 8, 2018, CRF Boathouse - 6:00 pm

In attendance:

Victoria Anders, Janet Clark, Jamye Jamison, Scott Labuda, Kerry Watterson, Kathy Whitford

Guests: Jaz Carlsen, Kirk Lang, Monica Wagner

Next meeting: February 12, 2018

SECRETARY'S REPORT

FRANK CAMPBELL - ABSENT

TREASURER'S REPORT

KATHY WHITFORD

- \$162,564 total in bank; \$7000 in checking and rest in savings. At this point, not moving money into savings because there may be bills to cover and there is no incoming money now. That will start in April when registration begins.

OLD/NEW BUSINESS:

Club Manager report

- Emails to coaches will go out 1st week of February asking if they are able to participate in SRL. This goes out to all coaches from the past 2-3 years.
- Tim Marcovy will be assisting with planning the regatta structure. Scott L asked to be added to this group.
- In the strategic planning session, SRL people suggested a club calendar to allow people to see upcoming events and the club schedule overall. The Communications Committee will look into this – possible it could be both electronic on the website and also physical posted somewhere in the boathouse.
- Coaches for SRL are still being confirmed. Coaches still needed for a few days.

WRRR Representatives appointed to Cleveland Rowing Foundation board (2 needed)

- Discussion about possible options of Cathy Gannon, Betsy Batts and Rebecca Luken. Was decided it was important to have solid person in safety position so Betsy would be one of the WRRR appointed reps. Rebecca might not have the name recognition of Cathy so it was decided Rebecca would be second WRRR rep. Cathy can run for an at large position. Pat Poole expected to be the collegiate rep.

Jamye Jamison moved to appoint Betsy Batts and Rebecca Luken as the WRRR representatives to the CRF Board of Directors. Kathy Whitford seconded. All in favor - Motion passed.

Kathy Whitford moved to empower Victoria Anders to act on behalf of the WRRR board at the CRF annual meeting to appoint the above representatives and vote in the at large election. Scott Labuda seconded. All in favor - motion passed.

Update on Strategic Planning process

- Overall the session went well. Follow up meeting will be Saturday Feb 3rd. The same people who attended the first session will be invited along with others who were interested but could not attend the first session. The session will be roughly 3 hours.

Committee Cover Sheets

Cover Sheets and Program Descriptions: All Program Descriptions Due by Feb 1st

Finance Coversheet:

- Will add process and procedures as well as a way to document donations.

Victoria Anders moved to approve the Finance Coversheet. Janet Clark seconded. All in favor – motion passed.

Equipment and Merchandise Coversheets:

- Same as 2017.

Kathy Whitford moved to approve the Equipment and Merchandise Coversheets. Scott Labuda seconded. All in favor – motion passed.

Volunteer Coversheet:

- Same as 2017 with some additional language to make it more inclusive.

Kathy Whitford moved to approve the Volunteer Coversheet. Jamye Jamison seconded. All in favor – motion passed.

Coaching/Coxing Coversheet:

- More clear delineation as to the responsibilities of CRF versus WRRRA in coach/safety status certification, training and testing.

Kerry Watterson moved to approve the Coaching/Coxing Coversheet. Kathy Whitford seconded. All in favor – motion passed.

Outreach Programs Coversheet and Program Description:

- Scott Labuda reviewed the progress so far in developing the new Veterans, Pararowing and Adaptive programs.
- Because this is a new area for WRRRA, there will be a lot of logistical decisions in the near future pertaining to the individual programs as well as how they may fit in with existing programs, mainly SRL.
- Scott has been added to Program Standards Committee. There was a discussion of who may qualify for a veterans discount and what type of discount should be offered. It was decided the discount should be a percentage of the program fee and active military, veterans, and adult gold star family members would qualify.
- Many of these details will be in the program descriptions.
- There were some corrections to the coversheet.
 - Primary Purpose: Add “adult” to qualify the gold star family members eligible.
 - Scope #4 should read: Develop and address safety standards with CRF Safety Committee for each VPA program.
 - Scope #5 need to change VAP to VPA.

Authority: Add #6 to read: Spend funds as allocated in the budget or approved by the WRRRA Board of Directors.

Victoria Anders moved to approve the Outreach Programs Coversheet with above changes. Kathy Whitford seconded. All in favor – motion passed.

2018 Budget Process:

- 2018 budget due by March 15th.
- Initial budget meeting set for Wednesday February 2nd, 6PM at the Boathouse.
- This will allow the draft to be available for the regular February board meeting.

CRF UPDATE

- Jamye Jamison sent an overview of the December CRF meeting to board members via email.
- The next meeting is the Annual Meeting on January 20th.
- Victoria will attend as the official WRRRA representative. An announcement will appear in the upcoming WRRRA e-newsletter to alert the membership.

COACHING AND COXSWAIN REPORT

JAMYE JAMISON

Survey Responses:

165 – SRL

8 – Intermediate

16 – Masters

25 – FRL

17 – Independent

25 – Sculling

- Best way to review the survey responses? Send reminder to the second round of folks?
- Coached erging continues. We have discovered a serious lack of understanding about how to use the information from the monitor to improve technique. We are focusing on consistency of splits and form at the moment. People greatly appreciate feedback, instruction, and attentiveness of the coaches.
- Coaching/Coxing Committee meeting on Jan 3rd.
- Continuing to clarify what is CRF's responsibility and what is WRRRA/member organization's responsibility.
 - CRF will set up study/rebrief/testing sessions and communicate to member organizations so they can pass along to their members.
 - Combo of CRF/member organizations responsible for recruitment of new coaches.
 - Member org coaches responsible for signing off on practicum paperwork.
 - CRF responsible for final sign off and certification.
 - Coaching/Coxing cover sheet edited to reflect these changes
- Would like to send a notice in Feb newsletter (or before) about how to gain a safety status – this will be provided by CRF. Revamp of CRF website will also help to restructure safety page to make information more accessible.
- Letter to go out from Club Manager in January 2018 to all coaches who have coached in the last 2-3 years for SRL and newly certified coaches to gauge interest for 2018 season.
- More solid plan for offering a coxing 202 training session – would be like an LTR session and rowers could get volunteer hours. 1.5 hours with four coxswain slots. Need two experienced coxswains on dock/in the launch to assist coach. ~40 mins out, back to dock, change coxswains, repeat. Teach steering and how to count for drills, etc, to get people comfortable with being in charge of a boat.
- Continue to revise the Novice coaching plan with links to videos and drills that coaches can send to their teams. Encourage more work on the ergs to get people educated on how to use them properly.
- Dates for Committee Meetings – Weds, 6PM, CRF Conference Room:
 - Jan 31
 - Mar 14
 - April 4

EQUIPMENT/MERCHANDISE REPORT

VICTORIA ANDERS

- There have been some inquiries on the ads placed about the boats being sold.
- Maintenance days are underway and have been successful so far.

COMMUNITY ENGAGEMENT AND DEVELOPMENT REPORT

MEG PATTON

- No report

ROWING PROGRAMS (SCULLING, SWEEPS AND SRL)

KERRY WATTERSON

- Tim Marcovy is assisting in planning the SRL regattas.

OUTREACH PROGRAMS (ADAPTIVE, PARAROWING, VETERANS)

SCOTT LABUDA

- See discussion above regarding committee coversheets

VOLUNTEERS

JANET CLARK

- No report

MEMBERSHIP/ADMINISTRATION

FRANK CAMPBELL - ABSENT

- No report

COMMUNICATION

GRETCHEN SHIMOLA - ABSENT

- No report

FINANCE/DEVELOPMENT

KATHY WHITFORD

- No report

OTHER BUSINESS

- Jamye will give everyone the link to survey monkey and the password so people can see the comments sections more easily.
- Reminders should be sent to all the people who were recently sent surveys – Frank to do by program with exception of FRL, which Jaz will do.

Kathy Whitford moved to adjourn. Scott Labuda seconded. Approved. Time adjournment. 7:35pm