

# JUNE 2018 BOARD MEETING

## WESTERN RESERVE ROWING ASSOCIATION

May 7, 2018, CRF Boathouse - 6:00 pm

In attendance:

Frank Campbell, Janet Clark, Jamye Jamison, Scott Labuda, Megan Patton, Gretchen Shimola, Kerry Watterson

Guests: Jaz Carlsen, Kirk Lang

Next meeting: July 9, 2018

## SECRETARY'S REPORT

### FRANK CAMPBELL

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- Minutes: May Board Meeting
- Other updates as needed

**Megan Patton moved to approve the May Minutes. Kerry Watterson seconded. Approved.**

## TREASURER'S REPORT

### KATHY WHITFORD

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- Review of April and May Quickbooks Report
  - April was distributed. May is still in process.
  - When you compare to 2017 there are categories related to programs that had money listed in 2017 but not 2018. The reason for that is because Mary Ann did not have the specific info she needed to categorize in 2017 (copy of deposit not emailed to Frank) however its by the specific program in 2018.
  - As of May 31st we had \$39,830.56 in checking and \$206,439.07 in savings.
  - Mary Ann is working on the May Quick Books report - Victoria, Gretchen and Jaz have emailed info- if anyone else has spent please let us know.
- June totals are in flux because there was a recent deposit of approximately \$35,000 with Activenet check and SRL sponsorships However we need cut check for \$27k ish to Vespoli for remainder payment for new shell.

## CLUB MANAGER REPORT

### JAZ CARLSEN

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- SRL continues.
- Race Day went well. Everyone enjoyed the event. 19 teams out of 35 teams participated.
- 43 teams got sponsors. 5 teams did not provide logos and sponsorship money.
- Tim Marcovy would like to meet with the timers that will be involved in the Regatta.

## OLD/NEW BUSINESS:

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- There is an expectation that Kirk will take care of the slack when problems occur. All of the organizations continue to utilize Kirk outside of his duties.
- Megan Patton offers a formal apology regarding the Corporate Row that occurred today.
- With the programs that we are adding, numbers of bodies in seats in boats, we cannot continue to function as a volunteer run organization (save be for Jaz). We need to look at hiring an Executive Director for WRRRA. At this point, this is something that we seriously need to consider.

- Kirk stated before leaving that he is going to contact Gary Clark, CRF Board President and coordinate a meeting between the two boards within the next two weeks. He stated that if this meeting does not occur, he is going to resign as the CRF Director and WRRR Masters Coach.
- The WRRR Board ought to be more strategic as opposed to fighting fires.
- We have grown 50% since 2011. We are becoming unsustainable.
- We need to decide the responsibilities of this new position (Development, Corporate Rowing, etc.) Everyone email the rest of the Board what are some day to day duties that the ED would manage. We should have a separate meeting before the end of the month to discuss and further clarify these duties. We cannot dump the same problems onto whomever is hired.

## CRF UPDATE

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- CRF Board meeting (3<sup>rd</sup> Tuesday of month – 7am) – June 19<sup>th</sup> – WRRR rep to attend: Kerry Watterson will attend.

## COACHING AND COXSWAIN REPORT

### JAMYE JAMISON

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- Over a period of two days at the end of May, two different coaches in two different launches flipped their launches. This necessitated a full retraining of all coaches on launch driving as mandated by the CRF safety committee. In one instance, the coach was not wearing their kill switch cord, which obviously could have resulted in serious injury (thankfully it did not), but did result in a broken engine. The training with Kirk and Florin went well and everyone learned some things. The engines that are being used are not designed to be idling. They are cheaper (Mercury vs. Honda). During the recertification classes, we should do training.
- Fielding the usual concerns and issues from rowers, coaches, and coxswains – nothing major. In general, things are running fairly smoothly now that all coaches and coxswains are in their assigned spots for the summer.
- We have a good list of coaches and coxswains with excess numbers for subbing.
- All novice teams went through novice training by a selected group of people from coaching and equipment to ensure consistency.
- So far the SRL change over time has gone well with teams pulling their boats out of the water if necessary. In general, there haven't been many issues or a need for the red/green cards.

## EQUIPMENT/MERCHANDISE REPORT

### VICTORIA ANDERS - ABSENT

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- Equipment: The Ace hit a log and it is out of commission.
- Merchandise: We will have a merch table at the Regatta on Saturday.

## COMMUNITY ENGAGEMENT AND DEVELOPMENT REPORT

### MEG PATTON

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- Corporate Rowing: We have 4 more booked. One on Friday which will be one boat. Volunteers and coach is set. July 20 (We won't need to find volunteers for this one as it will be Rachel Stanley and the CWRU team) , July 24 and August 9 (25 people). We need to find more coaches.
- Will be creating a process for Corporate Rowing.

## ROWING PROGRAMS (SCULLING, SWEEPS AND SRL)

### KERRY WATTERSON

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- Sculling: Gretchen is in the process of putting the Sculling certification up onto the website.
- Masters: There are guidelines each year for those that can be on Masters. One of the things within the document is that a rower can row at the coach's discretion. There have been a number of people that are fit but don't know how to row. Kirk is frustrated as some of the people do not respond to coaching. There are a number of people that are not interested in participating in regattas. It's too late for this year. Is it possible that we can set a rule that if you are on the Masters team, you have to commit to at least X number of regattas? Rec Performance is designed for those that want additional coaching and how to improve their

rowing. In splitting Rec into two different programs, it was intended that those in Performance could be a stepping stone into Masters.

- A person can take Learn to Scull before joining General Sculling. Nothing happened to make this a new program. It may continue to be ad hoc where coaches are contacted by the learners.
- Jaz sent an email regarding the coaches' pay for Race Days. The people that coached should be paid the same rate that they would receive for a practice.

## OUTREACH PROGRAMS (ADAPTIVE, PARAROWING, VETERANS)

### SCOTT LABUDA

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#### Veterans

- As part of SRL, Veteran team 1V - rows on Fridays at 5:45 pm
- 7 Veteran rowers on the roster - 8 WRRRAs subs fill remaining spot(s)

#### Adaptive

- VIPER program running smoothly
- 7 VIPER rowers
- Jakprints is sponsoring shirts again for VIPER crew
- **Potential** regattas: Debbie Arenberg, US Rowing Adaptive, suggested the following regattas for our VIPERS. We are looking into details - travel, classifications, availability of WRRRA volunteers, etc.
  - August 18, Bayada Regatta
  - October 20-21, Head of the Charles
- **Potential** regatta: possible addition of an adaptive rowing event for our very own Head of the Cuyahoga (Sept 15)

#### Pararowing / Veteran Pararowing

- VA Blind Rehab Program are going to be joining VIPER crew every other Sunday
  - Scheduled dates: 6/24, 7/8, 7/22, 8/5. More dates will be scheduled.
  - VA rowers will arrive at 9:00 am on Sundays to go through intro erging, boat familiarization session before VIPER crew arrives at 10:00 am
  - Potential rowers from other programs at Louis Stokes VA

#### Media

- Channel 3 Dawn Kendrick story has not aired - is in the edit room - eta unknown
- Channel 19 Michael Dakota story on VIPERS was released June 11
- Channel 19 Michael Dakota is coming 6/24 to do a follow-up story with both the VIPER crew and Veteran's Blind Rehab Program.

#### To Do

- Activenet enrolling of VIPER crew
  - Volunteer hours - organizing excel file for all program volunteers
  - We need to release some of the half session SRL sessions because we may not have Veterans to fill those boats. It would be either Tuesday morning at 6am and Thursday evenings.
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## VOLUNTEERISM, VOLUNTEER RECOGNITION

### JANET CLARK

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- Sally is still keeping tabs on the volunteer hours. The list of those rowers that have volunteer hours.
- National Learn to Row Day: We had 5 boats of rowers. Most of the volunteers were WRRR rowers.
- 16 people on the Corporate Row list. We need more coxswains.
- Volunteers are almost set for the Regatta on Saturday.

## MEMBERSHIP/ADMINISTRATION

### FRANK CAMPBELL

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- People are generally handling the failed payments better than last year. Had to kick someone out of a boat and within an hour, there was a payment.
- June 15 is the day that we submit rosters to CRF for assessments. They will invoice us and we should pay it swiftly so that we receive the discount.

## COMMUNICATION

### GRETCHEN SHIMOLA

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- Ordered more Corporate Rowing Brochures
- Added new Independent Sculling Certification process to the website
- Promoted new Race Days
  - I added the results and standings to the website and put a link up on the Facebook page.
  - I didn't make it down to get pictures. Hopefully next time I can recruit someone to get some photos so we can put them up on the Facebook page.
- Hoping to get an interview with one of our Vipers and one of our veteran rowers for the Power 10 in our newsletter. If there are any other suggestions, please let me know.
- I will be out of town (June 30th -July 15th ) for the next board meeting. I would like to get the next newsletter done by June 29th and schedule delivery for July 1st . Please get information to Gretchen ASAP.

## FINANCE

### KATHY WHITFORD - ABSENT

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- Finance Committee - have committee of 1 so far but that is moving forward as its a quality one.
  - James Tusoch is a financial planner with Merrill Lynch and a first year SRL rower. He leads a team and they provide financial advice for a group of companies and individuals. After email tag we met for almost 2 hrs yesterday. As he is new to WRRR and CRF explaining the who is who took a lot of the time. He is going to look at our budget and some of our reports and then we are going to meet again after camp. He asked some very good questions and I think he is going to be a great advisor for 2018.
- Finance/treasurer guidelines
  - I have a draft put together and will email out after I am back from camp. I needed to make several revisions based on how things unfold with equipment (e.g. different programs can be on a single debit so director needs time to reconcile.)

**Jamye Jamison moved to adjourn. Scott Labuda seconded. Approved. Time adjournment. 7:24pm**