

# APRIL 2018 BOARD MEETING

## WESTERN RESERVE ROWING ASSOCIATION

April 9, 2018, CRF Boathouse - 6:00 pm

In attendance:

Victoria Anders, Janet Clark, Jamye Jamison, Scott Labuda, Megan Patton, Gretchen Shimola, Kathy Whitford

Guests: Jaz Carlsen, Kirk Lang, Dick Halda

Next meeting: May 7, 2018

## SECRETARY'S REPORT

### FRANK CAMPBELL

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- Minutes: March Board Meeting
- Other updates as needed

**Kathy Whitford moved to approve the March Minutes. Jamye Jamison seconded. Approved.**

## TREASURER'S REPORT

### KATHY WHITFORD

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- Review of March Quickbooks Report
  - Work in progress
  - Checking: \$86,400 – Savings, \$151,400 – Totals are in flux, not including the Vespoli check.

## CLUB MANAGER REPORT

### JAZ CARLSEN

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- Registration and teams are at a standstill
- 21 full teams with coaches. Coxswains, we are still working on this.
- We have one team that did not do pre-registration. - We are not going to be holding a spot, it is first come, first serve.

## OLD/NEW BUSINESS:

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- Member Organization meeting report
  - Victoria will email the February meeting minutes to the Board
  - The Special CRF meeting: Adrian Frost is the new at large position and will be taking on the CRF Treasurer role. Gary Clark is the new CRF Board of Directors President.
- Other updates as needed

## CRF UPDATE

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- CRF board meeting update
- CRF Board Meeting (3<sup>rd</sup> Tuesday of month – 7am) April 17<sup>th</sup> – WRRR rep to attend: Jamye Jamison
- Thank you to WRRR for assistance on the Rails to Trails event on April 7<sup>th</sup>. We will probably do it again next year.
- We are going to line the parking lot to maximize the parking lot spaces.

## COACHING AND COXSWAIN REPORT

### JAMYE JAMISON

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- Coaching/Coxing committee meetings held March 14 and April 4.
  - Redesign of handouts for coach/coxswain packets to include a table of safety related responsibilities for each. This will be reviewed at mandatory meetings and also included in the email packet they all receive.
  - CRF is having safety qualification reviews – WRRR should promote to members who want SQL/CQL status.
  - There was a bit of concern expressed by the coaching committee that we are hitting capacity both on the dock and with boats. There was a discussion about “rower experience” and trying to think about how to make sure that as we grow the program we are not sacrificing the needs our members. A few thoughts for helping the season go more smoothly:
    - Possible to move boats to different racks so as to negate the need to use lifts on the SRL side?
    - Could we pay a “dock master” to be on site every evening to assist Club Manager with bringing in boats and organizing the possible pulling of boats out of the water at the change over?
    - Should the coaches radio Club Manager to find out in advance whether the next team is fully there or not? If not, could they pass the dock and delay coming in if the first team is able?
    - Could later teams stand at the dock with a sign or other means of communication (green being ready for the switch, red being not ready.) to let the incoming boat know if their team is present and ready to launch?
    - Could the Metroparks dock be used somehow? We cannot rely on this due to other water sports programming.
    - WRRR BoD and various committees will need to devise a plan for how to rotate crews, communicate it clearly, and back up Club Manager for enforcement.
  - The committee felt it was important to have novices get a consistent message. If possible a small group of people should be tasked with doing the novice orientations so as to ensure the correct information is conveyed.
  - The coaching schedule is looking good. Coaches have been secured for almost all slots Mon-Thur evenings as well as Wed lunch and Tue-Thurs mornings. The Vets program has two morning slots set aside specifically for that program.
  - Coxing 101 off water clinic will be held April 28th 10:30-11:30. Coxing 201 on water clinic will take place May 5th from 10:30-12:30. Jamye and Julia met to discuss and create a course outline for the 201 course that will take new coxswains on the water with volunteer crews for a 40 min run through of various drills and situations. Coordinating with coaches and coxswains to assist and with Janet for volunteers.
  - Board members need to check in with every team during the first week to make sure that everyone knows the new dock change rules.
  - Need a consistent message for the novice trainings.
  - Will potentially utilize captains' packets in the beginning of the season.
  - We redesigned the safety reminders for coaches and coxswains. They will receive this at the next briefing. Would like to upload the pdf to the website
  - Sent everyone the novice training packet and would like input from the Board.
  - April 28<sup>th</sup> and May 5<sup>th</sup> – Coxing clinics. Setting up a 201 type clinic which will last approximately 45 minutes.
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## EQUIPMENT/MERCHANDISE REPORT

### VICTORIA ANDERS

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- Equipment: All the new boats have arrived, rigged and racked. They've been submitted to the insurance company.
- Dick Halda and Victoria will be going to the ODNR office.
- Lights issue: New rule is 2 mile visibility.
- Equipment meeting held on Saturday. We are on track for filling all of the slots. We need another boat or two. SRL is still slated to receive one more new boat. Vespoli came up with a deal: \$10,000 down, 5% off the price, no payments/interest until January 2019. - To purchase another boat would be approximately \$36,000.
  - Monday and Tuesday nights – there are no spare boats for buddy boats

**Kathy Whitford moved to approve the purchase of a Vespoli shell with \$10,000 down, 5% off the price, no payments/interest until January 2019. Jamye Jamison seconded. Approved.**

**Victoria Anders moved to dedicate/name the 2018 Vespoli Advantage M2 in honor of the Armed Forces. Megan Patton seconded. Approved.**

- Merchandise: Will be having a small merch table at LTR. Potential new items: flip flops, tech shirts and flags
- Will be charging \$5 for the booties.

## COMMUNITY ENGAGEMENT AND DEVELOPMENT REPORT

### MEG PATTON

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- Following up with leads for corporate rowing events.
- Working through the government grant process
- We are not quite ready to be a chapter of the Disabled Sports USA group. At least 50% of our membership needs to be disabled.

## ROWING PROGRAMS (SCULLING, SWEEPS AND SRL)

### KERRY WATTERSON - ABSENT

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## OUTREACH PROGRAMS (ADAPTIVE, PARAROWING, VETERANS)

### SCOTT LABUDA

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- April 18<sup>th</sup> at 6pm - Molly Evans will be giving a training on how to work with low sight individuals.
- We have the pontoons to work with doubles, 4s, etc.
- Working with the family with the St. Ed's student with Downs Syndrome.
- Veterans: Working with outreach – not sure interest – will find out when people register.

## VOLUNTEERISM, VOLUNTEER RECOGNITION

### JANET CLARK

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- All filled up for LTR, just needs a coxswain.
- Waiting to hear from CRF regarding any maintenance days

## MEMBERSHIP/ADMINISTRATION

### FRANK CAMPBELL - ABSENT

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- Will post information to promote the team going to the Gay Games. We will be getting them WRRRA team shirts.

## COMMUNICATION

### GRETCHEN SHIMOLA

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- Updated the website policies, coxing application, etc. Need to update Veterans and Pararowing.
- Need to talk to Kerry regarding description for the Race Days
- Newsletter: We are still not getting good numbers since things are probably going into spam.

## FINANCE

### KATHY WHITFORD

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- Wrote an article for the newsletter to find members for the Finance Committee.

**Victoria Anders moved to adjourn. Kathy Whitford seconded. Approved. Time adjournment. 7:26pm**